**ADDENDUM 3**

DATE: March 24, 2020

PROJECT: ServiceNow Implementation Partner

RFP NO: 744-R2011

OWNER: University of Texas Health Science Center at Houston

TO: Prospective Bidders

This Addendum forms part of and modifies Proposal Documents dated, March 9, 2020, with amendments and additions noted below.

**3.1 Number of Copies**

Proposer must submit *one (1) complete electronic copy of its entire proposal in a single .pdf file via email*. An *original or electronic* signature by an authorized officer of Proposer must appear on the Execution of Offer (ref. **Section 2** of **APPENDIX ONE**) of at least one (1) copy of the submitted proposal. The copy of the Proposer’s proposal bearing an original or electronic signature should contain the mark “original” on the front page of the proposal.

**3.2 Submission**

Proposals must be received by University on or before the Submittal Deadline (ref. **Section 2.1**) and emailed to:

Attn: Felix M. Gomez, Purchasing Contracts Administrator

Email: Felix.Gomez@uth.tmc.edu